

Change in bookings procedure

**1) All North Sea Sailings
departing from GB to NL
as from 14 December 2021**

**2) All North Sea Sailings
departing from NL to GB
As from 01-01-2022**

As from the 14th of December, Stena Line will start to use the Temporary Storage Model (not GVMS) for both driver accompanied and unaccompanied units shipped from the GB Ports to NL on the North Sea

You will need to add the following information in the Export ID field before arrival at check in

Loaded units

- 1 DUCR or 1 MUCR should be added to the **Export ID field**
- Single Load
 - ✓ A DUCR (Declaration Unique Consignment Reference) = Reference to Export declaration
- Multi load/groupage
 - ✓ A MUCR = Master UCR (covering all DUCRs of the consignments)

Empty unit and Return Packaging

- Driver accompanied (3 options)
 - ✓ Insert DUCR
 - ✓ Declare NO EXS (only if no transport contract applies)
 - ✓ Leave blank; Stena Line will do the EXS
- Unaccompanied
 - ✓ Leave blank; Stena Line will do the EXS
 - ✓ Insert DUCR

Summary required booking data as from 14th December

Sea Area	Route(s)	Category	Export ID	Import ID	UK Customs procedure	Additional for Export	Additional for Import
North Sea	GB to NL	Loaded, full load**	DUCR	Confirm ENS, one consignment with customs status other than RP			MID(s) via Portbase (Stena Line does Safety & Security declarations Import NL)
	GB to NL	Loaded, groupage**	MUCR	Confirm ENS, 2 or more consignments in total where at least 1 consignment with customs status other than RP			MID(s) via Portbase (Stena Line does Safety & Security declarations Import NL)
	GB to NL	Empty & Return packaging (if EXS needs to be done by Stena Line)		Confirm ENS, flagged as empty or only consignments with customs status RP			MID(s) via Portbase (Stena Line does Safety & Security declarations Import NL)
	GB to NL	Empty & Return packaging (if EXS will be done by haulier)	DUCR	Confirm ENS, flagged as empty or only consignments with customs status RP			MID(s) via Portbase (Stena Line does Safety & Security declarations Import NL)
	GB to NL	Empty & Return packaging (if EXS is not needed - only for driver acc not subject to a transport contract)	NOEXS	Confirm ENS, flagged as empty or only consignments with customs status RP			MID(s) via Portbase (Stena Line does Safety & Security declarations Import NL)

** UCR (MUCR or DUCR) also applies to T2 transits (f.e. ex Ireland)

GB-NL: (M)UCR or (D)UCR in Export ID field



StenaLine Book Manage Statistics Search STENAJESS

20 Match default filters 11 Not checked in 0 Pending approval 6 Today 14 Tomorrow 1 On Quay / Incoming

Bookings 8 / 8 Based on filters below + Add bookings

Filters 2021-09-30 - 2021-11-01 Full day All accounts All vehicle types HCEU Block booking Confirmed Waitlist Checked in Shipped Clear Refresh Table actions

Status	Booking	Route	Date	Time	Vehicle reg	Vehicle Type	Export to/from UK	Import (to/from UK)
Confirmed	73178532	HCEU	2021-10-04	22:30	TRAILER2	Trailer		⚠️ Declare ENS
Confirmed	73178531	HCEU	2021-10-04	22:30	TRAILER1	Trailer		⚠️ Declare ENS
Checked in	73178695	HCEU	2021-11-01	22:30	TRAI0ER3	Trailer	✅ (M)UCR for loaded	✅ ENS Confirmed
Checked in	73178534	HCEU	2021-11-01	22:30	TRAILER2	Trailer	✅ (M)UCR for loaded	✅ ENS Confirmed
Checked in	73178533	HCEU	2021-11-01	22:30	TRAILER1	Trailer	✅ GB/456789012	✅ ENS Confirmed
Confirmed	73178698	HCEU	2021-11-01	22:30	AR	Trailer	⚠️ (M)UCR for loaded	⚠️ Declare ENS
Confirmed	73178697	HCEU	2021-11-01	22:30	KL456	Trailer	⚠️ (M)UCR for loaded	⚠️ Declare ENS
Confirmed	73178696	HCEU	2021-11-01	22:30	TRA123	Trailer	⚠️ (M)UCR for loaded	⚠️ Declare ENS

GB-NL: We use the data from the ENS GB-NL page to determine 'empty' or 'return packaging'

Entry summary declaration (ENS) - Netherlands

Booking reference: STNL0073975220 Vehicle registration number: Booked route and time: HCEU 2021-10-31 20:00 Loaded/empty: Loaded Empty

I confirm that the Consignment & Goods details are complete
Check-in is not allowed until you have confirmed the declaration
For veterinary goods: I confirm D-confirmation + appointment at BCP
Rotterdam is made

No unsaved changes

Consignments			Shipper	Consignee	
Consignment ID	Customs Status	MRN	Name and Address	EORI	Name and Address
<input type="button" value="Delete"/>	<input type="button" value="Select..."/>	<input type="text" value="Enter MRN"/>	<input type="text" value="Name"/> <input type="button" value="Warning"/>	<input type="text" value="EORI"/> <input type="button" value="Warning"/>	<input type="text" value="Name"/> <input type="button" value="Warning"/>
			<input type="text" value="Address"/> <input type="button" value="Warning"/>		<input type="text" value="Address"/> <input type="button" value="Warning"/>
			<input type="text" value="Postal Code"/> <input type="button" value="Warning"/>		<input type="text" value="Postal Code"/> <input type="button" value="Warning"/>
			<input type="text" value="City"/> <input type="button" value="Warning"/>		<input type="text" value="City"/> <input type="button" value="Warning"/>
			Country: <input type="text" value="Select country..."/>		Country: <input type="text" value="Select country..."/>

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Sequence No	Package Type	No of packages	Goods Description	Veterinary or Phytosanitary Products	Gross Weight
<input type="button" value="Delete"/>	1	<input type="button" value="pack"/>	<input type="text" value="Goods Description"/> <input type="button" value="Warning"/>	<input type="text" value="Select type..."/>	<input type="text" value="Gross Weight"/> <input type="button" value="Warning"/>

Frequently asked questions I

Are we able to provide the ENS through an interface based on a CSV file?

- ✓ No, you won't be able to do that. You can process the information in the Stena Line Freight portal or via eConnect (EDI).

Where and when do I complete the EXS?

- ✓ The EXS is completed by Stena Line for Empty and Return Empty Packaging movements from the UK to the Netherlands, unless the customer adds a DUCR of the EXS he has arranged himself in the booking system for driver unaccompanied and accompanied empty/return packaging eastbound shipments or if the customer confirms in the booking system that it is not required for empty/returned packaging driver accompanied exports that are not subject to a transport contract (using code 'NOEXS').
- ✓ When the ENS for GB-NL is confirmed a notification will be sent to Destin8 with the EXS request. This should be done by the haulier two hours prior to the vessel departure.

What does a standard/not arrived EXS mean? Why is a standard EXS required?

- ✓ A standard EXS requires a '*Gate In*' for Destin8 from the terminal to get an arrived status.
- ✓ An arrived EXS already has the status '*arrived*' by default and is used if the terminal does not do a '*Gate In*' in Destin8 yet.
- ✓ As per 14-12 our process for GB exports changes and will include Destin8, so it will include '*Gate In's*' for the terminals and therefore the EXS requires to be standard and not arrived.

Frequently asked questions II

How do I know if the EXS has been completed?

- ✓ As a haulier without a Destin8 account you won't be able to see this. We as Stena Line and parties with a Destin8 badge will be able to see in Destin8 that the EXS has been done with the message '*Declaration Submitted*'.

Do I need to fill in a DUCR or an MUCR?

- ✓ A DUCR is used for a full/single load where the consignment has a customs status other than RP. For Empty & Return packaging movements it is used if the EXS is done by the haulier.
- ✓ The MUCR is used for groupage shipments with at least one consignment with a customs status other than RP. It covers all DUCR's of the consignments.
- ✓ The UCR's are processed by a customs agent in CHIEF.
- ✓ For ATA/TIR Carnets and post and parcels, you will not have to fill in a DUCR/MUCR. You can use 'NOEXS' instead of the UCR and no declaration is required.

Frequently asked questions III

When do I fill in the DUCR/MUCR?

- ✓ It does not matter whether you fill in the DUCR/MUCR before or after you fill in the ENS as long as it is filled-in before check-in. You cannot check-in a unit without the UCR.

When I fill in a DUCR/MUCR for loaded trailers, will I receive a confirmation that it has been processed correctly?

- ✓ No, you won't receive a confirmation from Stena Line. Nevertheless, you will be able to see if the DUCR/MUCR format is valid as a unit cannot check-in with an invalid DUCR/MUCR. Note that we validate that it 'looks like' a real DUCR or MUCR. We do not check if it really exists in CHIEF. In Destin8 you will be able to see with a badge if a load authority and a P2P (Permission to Proceed) has been processed.

What does it mean when there is an orange exclamation mark for the DUCR/MUCR field in the freight portal?

- ✓ For this field the system checks whether or not a UCR has been filled in and the orange exclamation mark indicates that the DUCR/MUCR has not yet been uploaded.
- ✓ However, the system does not check if the shipment is Empty or consists of Return Empty Packaging. If you hover your cursor above the exclamation mark you will see that the unit is ready for check-in only if it is Empty or contains Return Empty Packaging. This means that for these movements the exclamation mark will remain orange.

Frequently asked questions IV

For full explanation of the MUCR or DUCR please find the information via this link.

<https://www.gov.uk/government/publications/uk-trade-tariff-exports/uk-trade-tariff-exports#unique-consignment-reference-ucr-numbers>



CUSTOMSLINK MASTER UNIQUE CUSTOM REFERENCE (MUCR) SERVICE

CustomsLink can support you!

In anticipation of Stena Line going inventory linked Eastbound, CustomsLink can support you with the MUCR's.

Available to Stena Line customers MUCR service for a fee of £10.00 after a one off registration fee of £50.00

<https://www.customs-link.com/>

help@customs-link.com

WHAT IS A MUCR?

A MUCR is a Master UCR. A UCR is a 'Unique Customs Reference' and each customs declaration has one. It is shown on your CustomsLink Dashboard along with the MRN.

Master UCRs are normally used to associate or link several declaration UCRs. This might be useful where a container holds a number of consignments from different exporters, each of which has a Declaration Unique Consignment Reference (DUCR).

WHY DO I NEED A MUCR?

Rather than have to quote individual DUCRs for each consignment, inventory systems (like the ones Stena Line, DFDS, CLdN and P&O Ferries use on the North Sea) can advise CHIEF that each of the DUCRs in the vehicle are associated with a single Master UCR (MUCR). Subsequently, they then only need to quote the MUCR rather than every DUCR to refer to all the consignments in the container.

For single consignment loads, you must provide the ferry operator with one DUCR. For multiple consignment loads where there are multiple DUCRs, you must provide one MUCR.

You do not need a MUCR if you are shipping through a GVMS route.



MASTER UCRS CAN BE ASSOCIATED WITH OTHER MASTER UCRS.

A MASTER UCR CAN BE ASSOCIATED WITH ONE OR MANY DECLARATION UCRS.

A DECLARATION UCR MAY AT ANY TIME ONLY BELONG TO ONE MASTER UCR.

(Initial information Westbound)

Change in bookings procedure

**All North Sea Sailings
departing from NL to GB**

as from 01 January 2022

As from the 1st of January 2022* our customers can make use of the possibility use the temporary storage model or to use the GVMS system to prelude the declaration for NL Ports to GB on the North Sea

✓ Driver accompanied	Must always go via GVMS (Prelodged)
✓ Transits Unaccompanied or Accompanied	Must always go via GVMS (Prelodged)
✓ Unaccompanied	Option: a) GVMS (Prelodged)* or b) Temporary Storage*

To steer booking structure, we need the UK Customs Procedure



Please note that the GMR or ENS must be inserted before arrival at check in!



Sea Area	Route(s)	UK customs procedure	Import ID	Additional for Export	Additional for Import
North Sea	NL to GB	Transit, Office of Transit (driver accompanied & unaccompanied)	GMR	MED via Portbase	
	NL to GB	Transit, Office of Destination (driver accompanied & unaccompanied)	GMR	MED via Portbase	
	NL to GB	Driver accompanied, imports on prelodgement & empty	GMR	MED via Portbase	
	NL to GB	Unaccompanied, imports on temporary storage & empty	Confirm ENS	MED via Portbase	
	NL to GB	Unaccompanied, imports on prelodgement & empty*	GMR	MED via Portbase	* startdate subject to readiness MCP

****For unaccompanied units as from 1st January is still not determined.
The final date is to be confirmed.***

4 different UK Customs procedures

Customer should choose from one of the 4 different UK Customs procedures (unit level) prior to check-in

GMR or ENS must be added prior check-in

The screenshot displays the StenaLine booking management interface. At the top, there is a navigation bar with the StenaLine logo, 'Book', 'Manage', and 'Statistics' buttons, a search bar, and user information 'STENAJESS'. Below the navigation bar, there are filter buttons for 'Match default filters', 'Not checked in', 'Pending approval', 'Today', 'Tomorrow', and 'On Quay / Incoming'. The main content area shows a table of bookings with the following columns: Status, Booking, Route, Date, Time, Vehicle reg, Vehicle Type, UK customs procedure (NL-UK), Export (to/from UK), and Import (to/from UK). A dropdown menu is open for the 'UK customs procedure (NL-UK)' column of the first booking, showing four options: 'UK import declaration & Empty', 'Transit-Office of Dest. (port)', 'Transit - Office of Transit', and 'Pre-lodgement & Empty'. Two red arrows point from the text boxes above to the dropdown menu and the 'Import (to/from UK)' column.

Status	Booking	Route	Date	Time	Vehicle reg	Vehicle Type	UK customs procedure (NL-UK)	Export (to/from UK)	Import (to/from UK)
Confirmed	74101694	HKHA	2022-01-28	12:03		Trailer	Select...	STNL0074101694	Select customs proc.

- UK import declaration & Empty
- Transit-Office of Dest. (port)
- Transit - Office of Transit
- Pre-lodgement & Empty

ENS NL-GB page

Nominated agent (optional): Destin8 3-letter badge code for nominated Customs agent that needs to release this consignment with an import declaration)

**Sender + Receiver
GB EORI (optional) or option Name/Address**

Consignment & Goods details - UK

Booking reference: 73178421 | Vehicle registration number: N123 | Booked route and time: HKHA 2021-11-02 1415 | Loaded/empty: Loaded Empty

I confirm that the Consignment & Goods details are complete. *Check-in is not allowed until you have confirmed the declaration.*

No unsaved changes

Consignments		Shipper	Consignee		
Consignment ID	Nominated Agent	EORI	Name and Address	EORI	Name and Address
<input type="button" value="trash"/>	<input type="text"/>	<input type="text"/>	Name <input type="text"/> Address <input type="text"/> Postal Code <input type="text"/> City <input type="text"/> Country: <input type="text"/>	<input type="text"/>	Name <input type="text"/> Address <input type="text"/> Postal Code <input type="text"/> City <input type="text"/> Country: <input type="text"/>

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Goods items				
Sequence No	Package Type	No of packages	Goods Description	Weight
<input type="button" value="trash"/>	1	pack <input type="text"/>	<input type="text"/>	0 <input type="text"/>

**Goods information
Package type and number of packages
Goods description (English)
Gross Weight**



We hope this information was useful.

Please follow actual updates on

<https://www.stenalinefreight.com/news/category/brexit>