



# Freight Portal

Booking guide to shipping post-Brexit

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## 1. A short introduction

As a result of Brexit, more information regarding your shipments will be required to ship with Stena Line on the Irish Sea and the North Sea. The needed customs information may be different depending on the route and we strongly encourage you to keep up to date with the latest information from the respective country's customs authorities as well as on [stenalinefreight.com/brexit](https://stenalinefreight.com/brexit).

The customs information can be added when creating new bookings or when updating existing ones.

The following pages will show you how to add customs information and check its status on bookings on different routes. Please note that for all affected routes the customs status must be green ("OK to check-in") before the shipment will be allowed to check-in.

The following instructions are valid from **1st of January 2021 until 1st of July 2021** if nothing changes.

## 2. How to update the bookings with the correct information

The customs information can be added when creating new bookings or when updating existing ones. The specific requirements for each route can be found in chapter [3. Customs requirements for shipping on Stena Line's routes](#).

The most important information to remember from this document is that the customs Export and Import fields must be green ("OK to check-in") before the booking is allowed to check-in at the port.

The screenshot displays the Stena Line booking system interface. At the top, there are navigation tabs for 'Book', 'Manage', and 'Statistics', along with a search bar and a 'DEMOUSER' dropdown. Below this, a summary bar shows various booking statuses: 16 Not checked in, 13 Pending approval, 6 Bookings, - Waitlist, 5 Available, - Units on Quay, and - Incoming.

The main section is titled 'Create new booking'. It features a form with fields for Route (Liverpool (BKhd) - Belfast (VT2)), Date (2021-01-04), Time (21:30), Vehicle type (Artic), Length (17), Width (2.6), Height (4), and No. of bookings (2). Below the form is a table with columns for Vehicle Reg, Trailer Reg, Customer reference, Hazardous goods, Animals, Temperature, Cargo weight, Loading Pref., Drivers, and Import. The 'Import' column contains 'Enter declaration no.' and a dropdown menu. A callout box points to this field with the text: 'The customs information can be added when the booking is created.'

Below the form is a 'Show departure' section with a 'Calculate price' button and a 'Book' button. At the bottom, there is a 'Filters' section and a table of existing bookings. The table has columns for Status, Booking, Route, Date, Time, Vehicle reg, Trailer reg, Vehicle Type, Length, Width, Height, Driv., Export, Import, Customer, and Cust. The 'Export' and 'Import' columns contain 'Only for Transit' and 'Enter declaration no.' respectively. A callout box points to the 'Import' column with the text: 'It can also be added as an update to the booking.'

Figure 1: Export and Import fields, Create and Update

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The screenshot shows the Stena Line booking management interface. At the top, there are navigation tabs for 'Book', 'Manage', and 'Statistics'. Below this, there are status filters: '16 Not checked in', '13 Pending approval', '6 Bookings', and '- Waitlist'. The main area displays a table of bookings for the date '2021-01-04'. The table has columns for Status, Booking, Route, Date, Time, Vehicle reg, Trailer reg, Vehicle Type, Length, Width, Height, Driv, Export, Import, Customer, and Cust. A callout box points to the 'Import' column, stating: 'Enter the customs declaration number in the Import or Export field. Here, the GMR number must be added for Import into Northern Ireland.'

Status	Booking	Route	Date	Time	Vehicle reg	Trailer reg	Vehicle Type	Length	Width	Height	Driv	Export	Import	Customer	Cust
Confirmed	69818965	BECN	2021-01-04	12:00	GU54AAA		Artic	17	2.6	4	1		Only for Transit	STENASE	...
Confirmed	69818972	CNBE	2021-01-04	12:00	GU56AAC		Artic	17	2.6	4	2		GMR00000003	STENASE	...
Confirmed	69818965	CNBE	2021-01-04	12:00	TRLR1234		Trailer	14	2.6	4			Enter declaration no.	STENASE	...
Confirmed	69818966	FIRO	2021-01-04	13:10	GU52AAB		Artic	17	2.6	4	2		Enter declaration no.	STENASE	...
Confirmed	69818964	FIRO	2021-01-04	13:10	GU57AAG		Artic	17	2.6	4	1		Enter declaration no.	STENASE	...
Confirmed	69818965	FIRO	2021-01-04	13:10	GU52AAJ		Trailer	14	2.6	4			Enter declaration no.	STENASE	...
Confirmed	69818962	HKHA	2021-01-04	14:15	GU51AAD		Artic	17	2.6	4	1	STNL0069818962	Only for Transit	STENASE	...
Confirmed	69818963	ROFI	2021-01-04	18:10	GU56AAF		Artic	17	2.6	4	1		Enter declaration no.	STENASE	...
Confirmed	69818967	BELP	2021-01-04	21:30	GU56AAO		Artic	17	2.6	4	1		Only for Transit	STENASE	...
Confirmed	69818968	LPBE	2021-01-04	21:30	GU52AAO		Artic	17	2.6	4	1		Enter declaration no.	STENASE	...
Confirmed	69818970	HAHK	2021-01-04	23:00	GU55AAA		Artic	17	2.6	4	1		Declare ENS	STENASE	...
Confirmed	69818966	HAHK	2021-01-04	23:00	GU563AAD		Artic	17	2.6	4	1		Declare ENS	STENASE	...

Figure 2: Updating a booking with customs declaration number in the booking table

The screenshot shows the Stena Line booking management interface. At the top, there are navigation tabs for 'Book', 'Manage', and 'Statistics'. Below this, there are status filters: '16 Not checked in', '13 Pending approval', '6 Bookings', '- Waitlist', '5 Available', and '- Units on Quay'. The main area displays a table of bookings for the date '2021-01-04'. A callout box points to a blue sync icon in the 'Import' column, stating: 'The blue sync status icon appears whenever a booking has been saved. Click on the icon to fetch the latest customs status.'

Status	Booking	Route	Date	Time	Vehicle reg	Trailer reg	Vehicle Type	Length	Width	Height	Driv	Export	Import	Customer	Cust
Confirmed	69818965	BECN	2021-01-04	12:00	GU54AAA		Artic	17	2.6	4	1		Only for Transit	STENASE	...
Confirmed	69818972	CNBE	2021-01-04	12:00	GU56AAC		Artic	17	2.6	4	2		GMR00000003	STENASE	...
Confirmed	69818965	CNBE	2021-01-04	12:00	TRLR1234		Trailer	14	2.6	4			Enter declaration no.	STENASE	...
Confirmed	69818966	FIRO	2021-01-04	13:10	GU52AAB		Artic	17	2.6	4	2		Enter declaration no.	STENASE	...
Confirmed	69818964	FIRO	2021-01-04	13:10	GU57AAG		Artic	17	2.6	4	1		Enter declaration no.	STENASE	...
Confirmed	69818965	FIRO	2021-01-04	13:10	GU52AAJ		Trailer	14	2.6	4			Enter declaration no.	STENASE	...
Confirmed	69818962	HKHA	2021-01-04	14:15	GU51AAD		Artic	17	2.6	4	1		Only for Transit	STENASE	...
Confirmed	69818963	ROFI	2021-01-04	18:10	GU56AAF		Artic	17	2.6	4	1		Only for Transit	STENASE	...
Confirmed	69818967	BELP	2021-01-04	21:30	GU56AAO		Artic	17	2.6	4	1		Only for Transit	STENASE	...
Confirmed	69818968	LPBE	2021-01-04	21:30	GU52AAO		Artic	17	2.6	4	1		Enter declaration no.	STENASE	...
Confirmed	69818970	HAHK	2021-01-04	23:00	GU55AAA		Artic	17	2.6	4	1		Declare ENS	STENASE	...
Confirmed	69818966	HAHK	2021-01-04	23:00	GU563AAD		Artic	17	2.6	4	1		Declare ENS	STENASE	...

Figure 3: The blue sync button appears when a booking is saved. Click to fetch customs status.

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Click on the icon to see more information regarding the status. Here, the booking is OK to check-in from a UK Import custom's perspective.

Status	Booking	Route	Date	Time	Vehicle reg.	Trailer reg.	Vehicle Type	Length	Import	Export	Customer	Cust
Confirmed	69818969	BECN	2021-01-04	12:00	GUS4AAA		Artic	17	2.6	4	1	...
Confirmed	69818972	CNBE	2021-01-04	12:00	GUS6AAC		Artic	17	2.6	4	2	...
Confirmed	69818965	CNBE	2021-01-04	12:00	TRLR1234		Trailer	14	2.6	4		...
Confirmed	69819646	FIRO	2021-01-04	13:10	GUS2AAB		Artic	17	2.6	4	2	...
Confirmed	69818964	FIRO	2021-01-04	13:10	GUS7AAG		Artic	17	2.6	4	1	...
Confirmed	69819645	FIRO	2021-01-04	13:10	GUS2AAJ		Trailer	14	2.6	4		...
Confirmed	69818962	FIRO	2021-01-04	14:15	GUS1AAD		Artic	17	2.6	4	1	...
Confirmed	69818963	ROFI	2021-01-04	18:10	GUS6AAF		Artic	17	2.6	4	1	...
Confirmed	69818967	BELP	2021-01-04	21:30	GUS6AAO		Artic	17	2.6	4	1	...
Confirmed	69818968	LPBE	2021-01-04	21:30	GUS2AAO		Artic	17	2.6	4	1	...
Confirmed	69818970	HAHK	2021-01-04	23:00	GUS5AAA		Artic	17	2.6	4	1	...
Confirmed	69818966	HAHK	2021-01-04	23:00	GUS63AD		Artic	17	2.6	4	1	...

Figure 4: Click on the status icon to see the customs status. This booking is OK to check-in.

This booking is not OK to check-in from the Irish Export custom's perspective. Click on "Get status update" to fetch the latest status from the Irish Tax and Customs system (Revenue).

Status	Booking	Route	Date	Time	Vehicle reg.	Trailer reg.	Vehicle Type	Length	Import	Export	Customer	Cust
Confirmed	69818969	BECN	2021-01-04	12:00	GUS4AAA		Artic	17	2.6	4	1	...
Confirmed	69818972	CNBE	2021-01-04	12:00	GUS6AAC		Artic	17	2.6	4	2	...
Confirmed	69818965	CNBE	2021-01-04	12:00	TRLR1234		Trailer	14	2.6	4		...
Confirmed	69819646	FIRO	2021-01-04	13:10	GUS2AAB		Artic	17	2.6	4	2	...
Confirmed	69818964	FIRO	2021-01-04	13:10	GUS7AAG		Artic	17	2.6	4	1	...
Confirmed	69819645	FIRO	2021-01-04	13:10	GUS2AAJ		Trailer	14	2.6	4		...
Confirmed	69818962	FIRO	2021-01-04	14:15	GUS1AAD		Artic	17	2.6	4	1	...
Confirmed	69818963	ROFI	2021-01-04	18:10	GUS6AAA		Artic	17	2.6	4	1	...
Confirmed	69818967	BELP	2021-01-04	21:30	GUS6AAO		Artic	17	2.6	4	1	...
Confirmed	69818968	LPBE	2021-01-04	21:30	GUS2AAO		Artic	17	2.6	4	1	...
Confirmed	69818970	HAHK	2021-01-04	23:00	GUS5AAA		Artic	17	2.6	4	1	...
Confirmed	69818966	HAHK	2021-01-04	23:00	GUS63AD		Artic	17	2.6	4	1	...

Figure 5: This booking is not ok to check-in. Check the booking details and the data in the customs system.

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The screenshot shows the 'Bookings' section of the Stena Line system. A table lists various bookings with columns for Status, Booking ID, Route, Date, Time, Vehicle reg., Trailer reg., Vehicle Type, Length, Width, Height, Drivers, and Import/Export status. A callout box points to a booking with ID 69818964, which has a green checkmark in both the 'Export' and 'Import' columns. The callout text reads: 'It is important that (when applicable) both the Export and the Import fields are green ("OK to check-in"). The unit will not be allowed to check-in if the status is orange or red.'

Status	Booking	Route	Date	Time	Vehicle reg.	Trailer reg.	Vehicle Type	Length	Width	Height	Drivers	Export	Import	Customer
Confirmed	69818969	BECN	2021-01-04	12:00	GU54AAA		Artic	17						STENASE
Confirmed	69818972	CNBE	2021-01-04	12:00	GU56AAC		Artic	17						STENASE
Confirmed	69818965	CNBE	2021-01-04	12:00	TRLR1234		Trailer	14						STENASE
Confirmed	69819646	FIRO	2021-01-04	13:10	GU52AAB		Artic	17						STENASE
Confirmed	69818964	FIRO	2021-01-04	13:10	GU57AAG		Artic	17				Green	Green	STENASE
Confirmed	69819645	FIRO	2021-01-04	13:10	GU52AAJ		Trailer	14	2.6	4	1			STENASE
Confirmed	69818962	HKHA	2021-01-04	14:15	GU51AAD		Artic	17	2.6	4	1			STENASE
Confirmed	69818963	ROFI	2021-01-04	18:10	GU56AAA		Artic	17	2.6	4	1			STENASE
Confirmed	69818967	BELP	2021-01-04	21:30	GU56AAO		Artic	17	2.6	4	1			STENASE
Confirmed	69818968	LPBE	2021-01-04	21:30	GU52AAO		Artic	17	2.6	4	1			STENASE
Confirmed	69818970	HAHK	2021-01-04	23:00	GU55AAA		Artic	17	2.6	4	1			STENASE
Confirmed	69818966	HAHK	2021-01-04	23:00	GU563AAD		Artic	17	2.6	4	1			STENASE

Figure 6: This booking is OK to check-in. Both the Export and the Import fields have green status.

The screenshot shows the 'View booking' page for booking 69818964. The page displays details for the route 'Fishguard - Rosslare' on 4 Jan at 13:10. A callout box points to the 'Import' section, which includes a field for 'Enter declaration no.'. The callout text reads: 'The customs declaration number can also be added in the booking view. Here, the PBN number must be added for Import into Ireland.'

Route: Fishguard - Rosslare  
Departure time: 13:10  
Vehicle registration: GU57AAG  
Length: 17 m, Width: 2.6 m, Height: 4 m, Drivers: 1  
Hazardous goods: No, Animals: No, Temperature: °C  
Import: Enter declaration no.  
Load preference: No, Account: STENASE

Figure 7: Customs declaration information (GMR and/or PBN) can also be added on the view booking page.

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The screenshot shows the 'Bookings' section of the Stena Line system. A callout box points to the 'Import' column for several bookings, stating: 'Bookings from UK to the Netherlands require that an Entry Summary Declaration (ENS) is completed. Click on the "Declare ENS" link to open the ENS form.' The table below shows the details of these bookings.

Status	Booking	Route	Date	Time	Vehicle reg.	Trailer reg.	Vehicle Type	Length	Width	Height	Driv.	Export	Import	Customer	Cust
Confirmed	69818969	BECN	2021-01-04	12:00	GU54AAA		Artic	17	2.6	4	1		Only for Transit	STENASE	...
Confirmed	69818972	CNBE	2021-01-04	12:00	GU56AAC		Artic	17	2.6	4	2		GMRI00000003	STENASE	...
Confirmed	69818965	CNBE	2021-01-04	12:00	TRLR1234		Trailer	14	2.6	4			GMRI00000002	STENASE	...
Confirmed	69818966	FIRO	2021-01-04	13:10	GU52AAB		Artic	17					Enter declaration no.	STENASE	...
Confirmed	69818964	FIRO	2021-01-04	13:10	GU52AAJ		Trailer	14					Enter declaration no.	STENASE	...
Confirmed	69818962	HKHA	2021-01-04	14:15	GU51AAD		Artic	17					Only for Transit	STENASE	...
Confirmed	69818963	ROFI	2021-01-04	18:10	GU56AAA		Artic	17					GMRI00000001	STENASE	...
Confirmed	69818967	BELP	2021-01-04	21:30	GU56AAO		Artic	17					Only for Transit	STENASE	...
Confirmed	69818968	LPBE	2021-01-04	21:30	GU52AAO		Artic	17	2.6	4	1		Enter declaration no.	STENASE	...
Confirmed	69818970	HAHK	2021-01-04	23:00	GU55AAA		Artic	17	2.6	4	1		Declare ENS	STENASE	...
Confirmed	69818966	HAHK	2021-01-04	23:00	GU563AAD		Artic	17	2.6	4	1		Declare ENS	STENASE	...

Figure 8: Bookings to the Netherlands require a confirmed Entry Summary Declaration (ENS). This is a Safety and Security declaration.

The screenshot shows the 'Entry summary declaration (ENS) - Netherlands' form. Callouts provide instructions on how to complete the form:

- Confirmation:** 'I confirm that the Entry summary declaration (ENS) is complete. Check-in is not allowed until you have confirmed the declaration.' (Save)
- Shipment Selection:** 'If the shipment is Empty it must be selected before ticking the confirmation checkbox.'
- Fields:** 'Fill out all the required fields for the shipment. At the top is the consignment(s) and its Shipper and Consignee.'
- Goods:** 'Below are the goods included in the consignment.'
- Checkboxes:** 'Tick the checkbox when the Entry Summary Declaration is completed. Check-in is not allowed until the checkbox is ticked.'
- Buttons:** 'Click to add more consignments or goods.'

Figure 9: The Entry Summary Declaration page. Select Empty for empty shipments, for all other shipments enter the consignments and its goods items.

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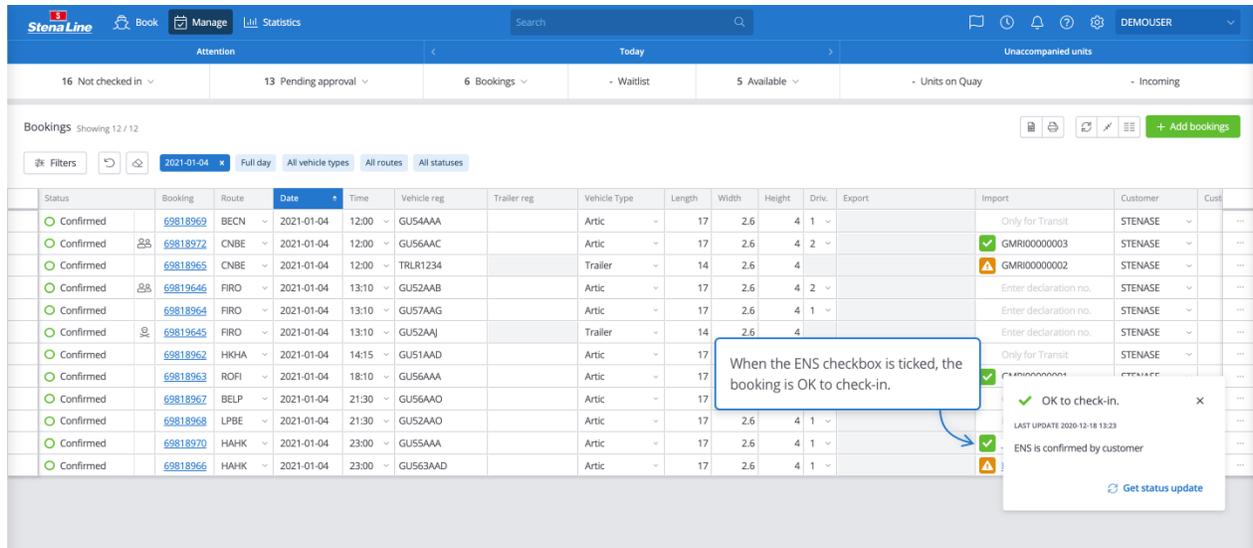


Figure 10: The ENS must be confirmed before the booking is allowed to check-in.

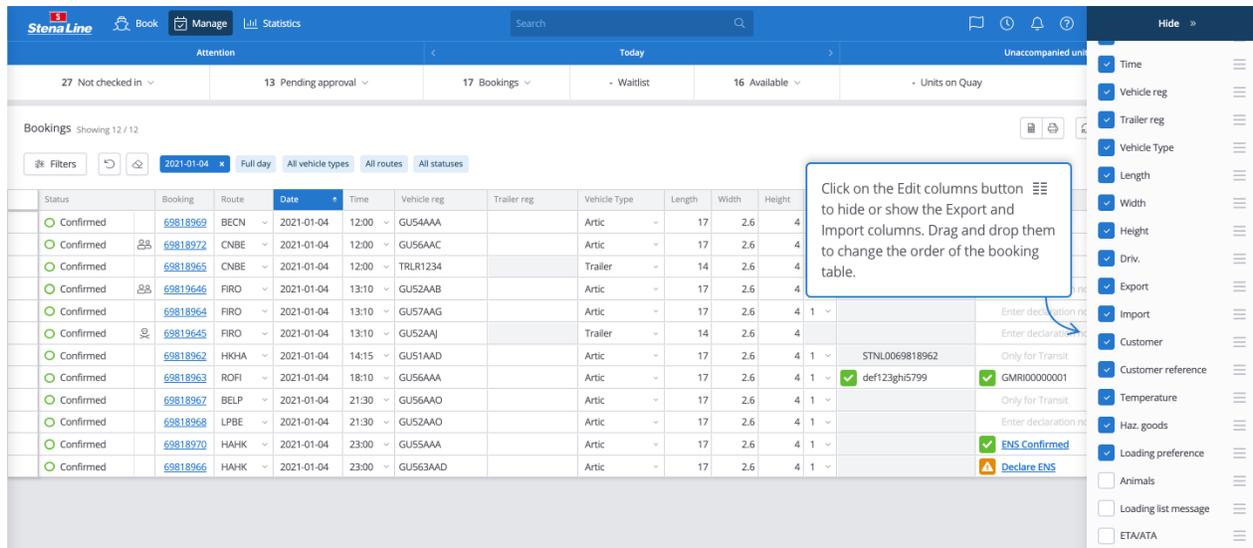


Figure 11: Add or remove the Export and Import columns to the booking table. Re-arrange the order of the columns by clicking and dragging them to the new location.

### 3. Customs requirements for shipping on Stena Line's routes

#### From Ireland to UK

When shipping between Ireland and UK, i.e. on the routes:

- Rosslare - Fishguard (ROFI)
- Dublin - Holyhead (DUHO)

the bookings must include the Pre-Boarding Notification (PBN) number from the Irish Tax and Customs (Revenue) in the Export field. If the shipment is a transit, the Import field must include the Goods Movement Reference (GMR) number from the UK Goods Vehicle Movement Service (GVMS).

When the PBN number has been added to the Export field and the booking is saved, a validation check is sent to the Irish customs authority. After the booking is saved, a clickable icon that indicates the customs status is displayed to the left of the PBN number in the Export field. Please note that **check-in at the port is not possible** until the status is green ("OK to check-in").

If the booking is a transit, in addition to the PBN number in the Export field, the GMR number in the Import field must be validated and get a green ("OK to check-in") status.

#### *From UK to Ireland*

When shipping between UK and Ireland, i.e. on the routes:

- Fishguard - Rosslare (FIRO)
- Holyhead - Dublin (HUDO)

the bookings must include the Pre-Boarding Notification (PBN) number from the Irish Tax and Customs (Revenue) in the Import field. Export data is not required for routes from UK to Ireland and therefore the Export field is disabled.

When the PBN number has been added to the Import field and the booking is saved, a validation check is sent to the Irish customs authority. After the booking is saved, a clickable icon that indicates the customs status is displayed to the left of the PBN number in the Import field. Please note that **check-in at the port is not possible** until the status is green ("OK to check-in").

#### *From Northern Ireland to Great Britain*

When shipping between Northern Ireland and Great Britain, i.e. on the routes:

- Belfast - Cairnryan (BECN)
- Belfast - Heysham (BEHY)
- Belfast - Liverpool (BELP)

the Transit bookings must include the Goods Movement Reference (GMR) number from the UK Goods Vehicle Movement Service (GVMS) in the Import field. Note that the GMR number is only required if the booking is a transit. If the shipment is not a transit the Import field should be left blank.

For transit bookings, when the GMR number has been added to the Import field and the booking is saved, a validation check is sent to the UK customs authority. After the booking is saved, a clickable icon that indicates the customs status is displayed to the left of the GMR number in the Import field. Please note that **check-in of transit bookings at the port is not possible** until the status is green ("OK to check-in").

*From Great Britain to Northern Ireland*

When shipping between Great Britain and Northern Ireland, i.e. on the routes:

- Cairnryan - Belfast (CNBE)
- Heysham - Belfast (HYBE)
- Liverpool - Belfast (LPBE)

the bookings must include the Goods Movement Reference (GMR) number from the UK Goods Vehicle Movement Service (GVMS) in the Import field.

When the GMR number has been added to the Import field and the booking is saved, a validation check is sent to the UK customs authority. After the booking is saved, a clickable icon that indicates the customs status is displayed to the left of the GMR number in the Import field. Please note that **check-in at the port is not possible** until the status is green ("OK to check-in").

*From UK to the Netherlands*

When shipping between UK and the Netherlands i.e. on the routes:

- Harwich - Hoek van Holland (HAHK)
- Harwich - Europoort (HCEU)
- Killingholme - Hoek van Holland (KGHN)
- Killingholme - Europoort (KGEU)

the bookings must include a Safety and Security Entry Summary Declaration (ENS). The ENS is unique for each booking and must be completed prior to check-in. The link to the Entry Summary Declaration is in the Import field. To the left of the ENS link the current status is displayed as a clickable icon.

The Entry Summary Declaration is your, the declarant's, responsibility and once the checkbox with the text "I confirm that the Entry summary declaration (ENS) is complete" is ticked the booking will be ok to check-in. Please note that if the shipment is empty this must be selected and confirmed. All red coloured fields in the Entry Summary Declaration are mandatory if the shipment contains goods.

A detailed description of the fields and how to fill out the ENS declaration can be found in chapter [4. Fill out the Entry Summary Declaration \(ENS\)](#).

#### *From the Netherlands to UK*

When shipping between the Netherlands and UK, i.e. on the routes:

- Hoek van Holland - Harwich (HKHA)
- Hoek van Holland - Killingholme (HNKG)
- Europoort - Harwich (EUHC)
- Europoort - Killingholme (EUKG)

the Transit bookings must include the Goods Movement Reference (GMR) number from the UK Goods Vehicle Movement Service (GVMS) in the Import field. Note that the GMR number is only required if the booking is a transit. If the shipment is not a transit the Import field may be left blank.

The Export field will display the SCAC number. This is a unique identifier of the booking (STLN00 + the booking number) and cannot be edited. The SCAC number is needed when you fill out the Notification Export Documentation for the Dutch customs system Portbase.

For transit bookings, when the GMR number has been added to the Import field and the booking is saved, a validation check is sent to the UK customs authority. After the booking is saved, a clickable icon that indicates the customs status is displayed to the left of the GMR number in the Import field. Please note that **check-in of transit bookings at the port is not possible** until the status is green ("OK to check-in").

## 4. Fill out the Entry Summary Declaration (ENS)

#### *Safety and Security Entry Summary Declaration from UK to the Netherlands*

Bookings from UK to the Netherlands must include a Safety and Security Entry Summary Declaration (ENS). The following pages will show in detail how to fill out this form.

Please note that the checkbox with the text "I confirm that the Entry summary declaration (ENS) is complete" must be ticked before the booking will be allowed to check-in.

Booking overview:  
You see here that the ENS need to be declared.

### ENS are required prior check-in

Status	Booking	Route	Date	Time	Vehicle reg	Trailer reg	Vehicle Type	Length	Width	Height	Driv	Export	Import
Confirmed	69819652	HAHK	2021-01-04	23:00	GU52AAH		Artic	17	2.6	4	1		Declare ENS
Confirmed	69818970	HAHK	2021-01-04	23:00	GU55AAA		Artic	17	2.6	4	1		Declare ENS
Confirmed	69818966	HAHK	2021-01-04	23:00	GU563AAD		Artic	17	2.6	4	1		Declare ENS
Confirmed	69819668	HAHK	2021-01-04	23:00	GU53AAR		Trailer	14	2.6	4			Declare ENS
Confirmed	69819667	HAHK	2021-01-04	23:00	GU72AAW		Trailer	14	2.6	4			Declare ENS
Confirmed	69819666	HAHK	2021-01-04	23:00	GU55AAY		Trailer	14	2.6	4			Declare ENS

Click on Declare ENS

ENS page opens:

Entry summary declaration (ENS) - Netherlands

Booking reference: STNL0069819652 | Vehicle registration number: GU52AAH | Booked route and time: HAHK 2021-01-04 2300 | Loaded/empty:  Loaded  Empty

I confirm that the Entry summary declaration (ENS) is complete.

There are unsaved changes

Consignments	Shipper	Consignee
Consignment Custom status: M3N	EORI: Name and address: Name, Address, Postal code, City, Country	EORI: Name and address: Name, Address, Postal code, City, Country

Go to page: 1

Goods items (consignment:)
Sequence No: 1   Package type:   No of packages:   Goods Description:   HS Code:   Weight:



**Add 1 or multiple good items for this consignments:**

- Add package type  
(Recommendation 21, Annex 5, 2-letter codes alphabetical code.  
[https://www.unece.org/fileadmin/DAM/cefact/recommendations/rec21/rec21rev1\\_ecetrd195e.pdf](https://www.unece.org/fileadmin/DAM/cefact/recommendations/rec21/rec21rev1_ecetrd195e.pdf)
- Add number of packages
- Add Goods description (only Dutch, German or English)  
Customs NL has created a list of acceptable and not acceptable goods descriptions:  
<https://www.getreadyforbrexit.eu/wp-content/uploads/2019/04/20170509-Aanwijzingen-onaanvaardbare-termen-voor-de-beschrijving-van-E....pdf>
- In case of veterinary or phytosanitary – select HS code (see screenshot below)
- Add weight
- Add more goods items if applicable

Entry summary declaration (ENS) - Netherlands

Booking reference: STNL0069819652 | Vehicle registration number: GUS2AAH | Booked route and time: HAHK 2021-01-04 2300 | Loaded/empty:  Loaded  Empty

I confirm that the Entry summary declaration (ENS) is complete  
D-confirmation + appointment at BCP Rotterdam is made  
Check-in is not allowed until you have confirmed the declaration

No unsaved changes

Consignments			Shipper		Consignee		
Consignment ID	Customs status	MRN	EORI	Name and address	EORI	Name and address	Seal number
STNL0069819652002	IM		uk1234	Name Address Postal code City Country	nl1234	Name Address Postal code City Country	

< 1 > Go to page

Goods Items (consignment: STNL0069819652002)						
Sequence No	Package type	No of packages	Goods Description	HS Code	Weight	
1	AE	100	Apples	<input checked="" type="checkbox"/> Veterinary <input type="checkbox"/> Phytosanitary	1000	<input type="button" value="Add goods item"/>

Press **SAVE**

Consignment ID is created.

Important: The consignment ID is required for the 'shipment ID' in the Notification Import Documentation with Portbase

Entry summary declaration (ENS) - Netherlands

Booking reference: STNL0069819652 | Vehicle registration number: GUS2AAH | Booked route and time: HAHK 2021-01-04 2300 | Loaded/empty:  Loaded  Empty

I confirm that the Entry summary declaration (ENS) is complete  
Disconfirmation = appointment at BCP Rotterdam is made  
Check-in is not allowed until you have confirmed the declaration

Save

No unsaved changes

Consignment ID	Shipper	Consignee
STNL0069819652002 IM	EORI: uk1234 Name and address: Name: Address: Postal code: City: Country:	EORI: nl1234 Name and address: Name: Address: Postal code: City: Country:

< 1 > Go to page  Add consignment

Goods items (consignment: STNL0069819652002)

Sequence No	Package type	No of packages	Goods Description	HS Code	Weight
1	AE	100	Apples		1000

Add goods item

Add more consignments with one or multiple goods items (if applicable)

Note: every consignment ID created in the ENS, will require a Notification Import Documentation with Portbase.

**Important:**

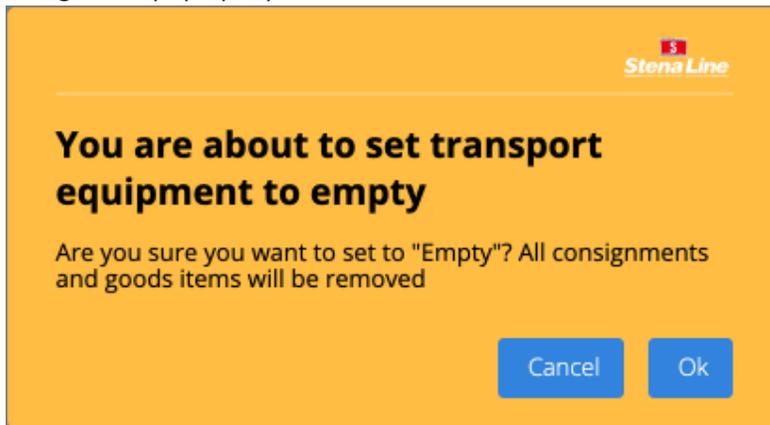
When you are ready, tick the box “I confirm that the Entry summary declaration is complete”  
Check-in is not allowed until you have confirmed the declaration.

You get the confirmation: **Saved OK, ready to ship.**

Sequence No	Package type	No of packages	Goods Description	HS Code	Weight
1	AE	100	Apples		1000

For empty units:

- Open ENS
- On the top you select Empty
- You get this pop up – you click OK



- Tick the box “I confirm that the Entry summary declaration is complete”

Stena Line guide to shipping after Brexit.  
Version 1. 2020-12-21

In the booking overview you can see which ENS have been completed and which ones are still required.

Status	Booking	Route	Date	Time	Vehicle reg	Trailer reg	Vehicle Type	Length	Width	Height	Driv	Export	Import
Confirmed	69819652	HAHK	2021-01-04	23:00	GU52AAH		Artic	17	2.6	4	1		ENS Confirmed
Confirmed	69818970	HAHK	2021-01-04	23:00	GU55AAA		Artic	17	2.6	4	1		ENS Confirmed
Confirmed	69818966	HAHK	2021-01-04	23:00	GU563AAD		Artic	17	2.6	4	1		Declare ENS
Confirmed	69819668	HAHK	2021-01-04	23:00	GU53AAR		Trailer	14	2.6	4			Declare ENS
Confirmed	69819667	HAHK	2021-01-04	23:00	GU72AAW		Trailer	14	2.6	4			Declare ENS
Confirmed	69819666	HAHK	2021-01-04	23:00	GU55AAY		Trailer	14	2.6	4			Declare ENS

### Additional points of special attention North Sea

#### 1 ENS Import NL - Select the correct Customs Status

It is important to select the correct Customs Status in the ENS as it effects the information sends to CustomsNL in ENS and ATO as well as the process.

Available customs statuses in the ENS:	
Customs status	Description
IM	Import from 3rd country, no customs procedure applicable
T1	Goods accompanied by a NCTS document T1
T2	Goods accompanied by a NCTS document T2
T	Goods accompanied by a NCTS document combined T1+T2
RP	Returning EU packaging simplified procedure
TA	ATA/TIR Carnet
AR	Shipments NATO Army
T2F	Goods from fiscal areas
TV	Goods from EFTA countries

#### 2 All consignments require a Notification Import Documentation with Portbase (GB to NL)

Every consignment ID created in the ENS for Import into NL will require a Notification Import Documentation with Portbase.

If 1 consignment (or more) does not have a Notification Import Documentation, unit will remain on hold in the terminal and will not be allowed to leave the terminal.

#### 3 Who takes care of the Notification Import Documentation with Portbase (GB to NL)?

Customs status ENS	Who takes care of the Notification Import Documentation?
IM	Haulier / declarant / importer
T1	Stena Line
T2	Stena Line
T	Stena Line
RP	Stena Line
TA	Stena Line
AR	Stena Line
T2F	Haulier / declarant / importer
TV	Haulier / declarant / importer

#### 4 Notification Import Documentation with Portbase: Shipment ID (GB to NL)

For the Notification Import Documentation with Portbase, you need to fill in a 'Shipment ID'

This 'shipment ID' is the consignment ID you created in the ENS.  
The correct format looks like this: STNL0071234567001, STNL0071234567002, etc.

This consignment ID is shown on the ENS page in Freightportal.  
This consignment ID is available in eConnect as well.

If you fail to put in the correct ID, Stena Line will not receive the Notification Import Documentation from Portbase, the unit will remain on hold on quay and won't be able to leave the terminal.

#### **5 Notification Export Documentation with Portbase: bookingnumber (NL to GB)**

For the Notification Export Documentation with Portbase, you need to fill in a 'Booking number'.  
This is the SCAC booking number of Stena Line.  
The correct format looks like this: STNL0071234567.

This SCAC booking number is shown in the EXPORT field in Freightportal.  
This SCAC booking number is available in eConnect as well.

If you fail to put in the correct booking number, so if you for example fill in 71234567 instead of STNL0071234567, Stena Line will not receive the Notification Export Documentation with Portbase and  
will not be able to check-in the unit.

#### **6 Trade units are considered as loaded**

All trade units, like trade chassis, trade machines, trade caravans will require:

- For NL to GB: Notification Export Documentation with Portbase prior check-in
- For GB to NL: ENS created with at least 1 consignment. (Trade units should not be declared as empty in the GB-NL ENS as you require a consignment for the Notification Import Documentation)
- For GB to NL: Notification Import Documentation with Portbase



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**Good to know**

Visit our website [stenalinefreight.com](http://stenalinefreight.com) for more information on how to get access to the Freight Portal, the Planner App and Driver App.

>>Read more

For an optimal experience we recommend you access the Freight Portal using Google Chrome, Microsoft Edge or Mozilla Firefox.

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